



Lou Ann Texeira
Executive Officer

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May 14, 2014 (Agenda)

May 14, 2014
 Agenda Item 9

Contra Costa Local Agency Formation Commission
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

Contract Extension – Lamphier-Gregory

Dear Commissioners:

In June 2011, following a formal bid process, the Commission approved a new contract with Lamphier-Gregory to provide professional planning services to LAFCO on an as needed basis. The firm has provided planning services to Contra Costa LAFCO since 2008.

Under the contract, Nat Taylor serves as Senior Planner and Project Manager, supporting LAFCO as follows:

- Review and analysis of, and preparation of, written comments regarding various LAFCO applications
- Review and evaluation of, and preparation of, written comments regarding environmental documents prepared by other agencies
- Preparation of environmental documents for LAFCO projects
- Assistance with development of new, and review of existing, LAFCO policies and procedures
- Assistance with municipal service reviews (MSRs) and sphere of influence (SOI) updates
- Attendance at LAFCO hearings, meetings with applicants, and other meetings as needed

Through the firm’s ongoing work, they have become familiar with projects and issues relating to Contra Costa LAFCO. The firm is currently working with LAFCO staff on a number of projects including several pending reorganization proposals and development of new policies and procedures. Given the firm’s exemplary work and familiarity with Contra Costa LAFCO issues, staff recommends an extension of the current contract.

The current contract provides for amendment subject to written agreement by both parties.

RECOMMENDATION

Authorize LAFCO staff to execute a one-year contract extension with Lamphier-Gregory extending the term of the contract from June 30, 2014 to June 30, 2015. The amendment includes no increase to hourly rates and the addition of \$15,000 to the original contract amount. Adequate funds are included in the existing contract and in the FY 2014-15 LAFCO budget.

Sincerely,

Lou Ann Texeira
Executive Officer

c: Nat Taylor, Lamphier-Gregory
County Auditor-Controller

PO Number: _____

AGREEMENT AMENDMENT

Reference is made to that contract entered into on the 1st day of July 2011, by and between the Contra Costa Local Agency Formation Commission and Lamphier Gregory.

Said contract is hereby amended:

TERM will be from July 1, 2011 through **June 30, 2015**.

PAYMENT LIMIT will be increased by \$15,000

This amendment is effective July 1, 2014.

IN WITNESS THEREOF, the parties hereto have executed this amendment this 14th day of May 2014.

CONTRA COSTA LAFCO

CONTRACTOR
LAMPHER GREGORY

By: _____
LAFCO Executive Officer

By: _____

Taxpayer ID#: _____

APPROVED AS TO FORM

LAFCO Legal Counsel

I hereby certify under penalty of perjury that the Executive Officer of the Contra Costa LAFCO was duly authorized to execute this document on behalf of the Contra Costa LAFCO by a majority vote of the Commission on May 14, 2014.

Date: _____

ATTEST:

Contra Costa LAFCO Clerk